



## INTERNATIONAL MEMORANDUM OF UNDERSTANDING

between

**UNIVERSITY OF MUHAMMADIYAH PROF. DR. HAMKA**

and

**MARIANO MARCOS STATE UNIVERSITY, City of Batac, Philippines**

University of Muhammadiyah Prof. DR. HAMKA (hereafter “UHAMKA”), City of Jakarta, Indonesia, and Mariano Marcos State University, City of Batac, Philippines (hereafter “MMSU”), join in the following international memorandum of understanding on the promotion of educational and academic exchanges between the two institutions.

**1. Framework for Collaboration:** Both institutions will make every reasonable effort to encourage direct contact and research cooperation between their faculty members, departments, and research institutes, to the extent that they are able, under provisions of this agreement, and endeavor to cooperate in the fields with which both parties are concerned. Both institutions agree to consider the following general forms of cooperation:

- Faculty mobility for research, lectures, and discussions;
- Student mobility for study and research;
- Promotion of international mobility by faculty and students for educational purposes.
- Joint research activities;
- Academic materials and academic publications exchange;

Themes of joint activities and the conditions for using the results achieved and arrangements for specific visits, exchanges, and other forms of cooperation will be agreed to by both parties on a case-by-case basis.

**2. Initial Priorities of Collaboration:** The initial priorities for collaboration between the two institutions are listed below. It is anticipated that additional areas of collaboration will be added as the mutual interest of the two institutions dictates.

- Sharing of Faculty expertise/Visiting Lecturer
- Student exchange
- Access to library resources
- Faculty research or discussion
- Benchmarking

**3. Financial Considerations:** Both institutions understand that all the financial arrangements should be agreed to by both parties on a case-by-case basis and will depend upon the availability of funds.

#### **4. Faculty Mobility:**

**a. Selection of Faculty Participants:** The names, qualifications, and other pertinent information of nominated faculty should be sent to the host institution no later than six months prior to the beginning of the academic/research stay at the host institution. The host institution reserves the right to make the final decision on the acceptance of nominated faculty.

**b. Access to Research Facilities:** The host institution agrees to provide access to the appropriate research facilities to faculty from the home university and as permitted by federal, national, state or the Institution regulations.

**c. Costs for Participating Faculty:** All costs associated with faculty mobility are to be borne by the participating faculty or negotiated in advance. These include: travel (international and in-country), meals, lodging, passport/visa fees, insurance and incidental personal expenses. All faculty are required to be enrolled in a health insurance program that provides for the required coverage as stipulated by the respective universities.

#### **5. Student Mobility:**

**a. Selection of Student Participants:** The names, qualifications, and other pertinent information of nominated students should be sent to the host institution no later than six months prior to the beginning of the research or learning/educational stay at the host institution, if at all possible. The host institution reserves the right to make the final decision on the acceptance of the nominated students.

**b. Access to Research Facilities:** The host institution agrees to provide access to the appropriate research facilities to students from the home university and as permitted by federal, national, state or Institution regulations.

**d. Enrollment in Courses:** Enrollment in courses, when appropriate, will be facilitated by the host academic department. Any academic credit awarded to these students will be made through their continuing enrollment at their home institution.

**e. Costs for Participating Students:** Students will pay tuition and fees to their home institutions. All other costs associated with student mobility are to be borne by the participating students. These include: travel (international and in-country), meals, lodging, passport/visa fees, insurance and incidental personal expenses. All students are required to



be enrolled in a health insurance program that provides for the required coverage as stipulated by the respective universities. Exchange of students must be on a reciprocal basis.

## 6. Intellectual Property:

a. UHAMKA agrees to provide the students/faculty/researchers with access to necessary intellectual property and permits the use of this intellectual property only so long as the student/faculty/researcher is present at UHAMKA. Further, the student/researcher may be required to sign an agreement regarding use and dissemination of intellectual property. While at UHAMKA the students' rights to any intellectual policy will be governed by the laws of the government of Japan and the policies of the UHAMKA.

b. MMSU agrees to provide the students/faculty/researchers with access to necessary intellectual property and permits the use of this intellectual property only so long as the student/ faculty/researcher is present at MMSU. Further, the student/faculty/researcher may be required to sign an agreement regarding use and dissemination of intellectual property. While at MMSU the students' rights to any intellectual policy will be governed by the laws of MMSU and the policies of MMSU.

c. The Parties hereby acknowledge receipt of notice that some or all of the information, data, or other material provided or exchanged pursuant to this Agreement may be technical data. Accordingly, the Parties shall not disclose, provide copy, re-produce or export such information to any foreign person or entity, without obtaining appropriate export authorization in advance. The Parties acknowledge their awareness that intentional violation of such export requirements may constitute a crime.

7. **Contact Offices:** The following offices will serve as the contacts for the respective universities until notified of changes in writing.

*For*  
University of Muhammadiyah Prof. Dr. HAMKA  
Purnama Syae Purrohman, Ph.D.  
Director  
International Affairs  
University of Muhammadiyah Prof. Dr.  
HAMKA, A Campus  
Jl. Limau II, Kebayoran Baru  
+62 – 21 – 7394451  
+62 – 21 – 720 – 8177  
[oia@uhamka.ac.id](mailto:oia@uhamka.ac.id)

*For*  
**Mariano Marcos State University**  
Dr. Mee Jay A. Domingo  
Director  
External Linkages and Partnerships  
Mariano Marcos State University  
FEM Hall  
City of Batac 2906  
+63-077-600-0459  
+63-077-792-3507 local 108  
[mmsuerp@gmail.com](mailto:mmsuerp@gmail.com)  
[op@mmsu.edu.ph](mailto:op@mmsu.edu.ph)

## 8. Duration, Renewal and Termination of Agreement:

a. This agreement shall be effective for five (5) years from the date of signing, unless terminated beforehand. The program shall be reviewed in four years following the date of signing to determine if its goals are being achieved, and if the agreement should be renewed for an additional period to be discussed by both Institutions.

b. This agreement shall be subjected to revision or modification from time to time by mutual written agreement.


c. This agreement may be terminated by either UHAMKA or MMSU with six (6) month notice given to the other party in writing.

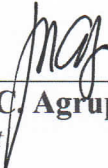
d. If conflict arises out of this agreement and failed to settle amicably, the sole remedy for either party shall be the termination of the agreement (see 8c above).

**9. Approvals:**

**For University of Muhammadiyah Prof. Dr. HAMKA:**

**For Mariano Marcos State University**

By:   
\_\_\_\_\_  
**Prof. Dr. Gunawan Suryoputro, M.Hum**  
*Rector*


By:   
\_\_\_\_\_  
**Shirley C. Agrupis, PhD**  
*President*

By: \_\_\_\_\_

By: \_\_\_\_\_

In the presence of

In the presence of

  
\_\_\_\_\_  
**PURNAMA SYAE PURROHMAN**  
*Director, International Affairs*

  
\_\_\_\_\_  
**MEE JAY A. DOMINGO**  
*Director, External Linkages and Partnerships*

**ACKNOWLEDGMENT**

REPUBLIC OF THE PHILIPPINES )  
BATAAC CITY, ILOCOS NORTE )s.s


BEFORE ME, a Notary Public for and in Bataac City, Ilocos Norte on  
**APR 16 2019**, 2019 personally appeared the following with the respective witnesses, to  
wit:

Name	Government Issued ID	Date and Place Issued
Shirley C. Agrupis, PhD.	MMSU ID IP-0334	Bataac City, Ilocos Norte
Mee Jay A. Domingo	MMSU ID IP – 0758	Bataac City, Ilocos Norte

KNOWN TO ME to be the same persons who executed the foregoing Agreement and acknowledged to me that the same is their own free act and deed and that of the institution represented. This document is notarized in counterparts.

WITNESS MY HAND AND SEAL on this **APR 16 2019** day of \_\_\_\_\_ 2019.

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**ESPERANZA CARIDAD ARENIEGO ORIG**  
**NOTARY PUBLIC**  
UNTIL December 31, 2019  
Roll No. **50760/04-19-2011**  
IBP LIFETIME No. **012065**  
TIN No. **257955251000**  
PTR No. **5763761.01-03-19-BATAAC**