

LETTER OF AGREEMENT
AMONG UNIVERSITIES OF INDONESIA-THAILAND-AND PHILIPPINES
FOR EXCHANGE OF PRE-SERVICE TEACHER EDUCATION STUDENTS
IN SOUTHEAST ASIA FOR PRACTICUM

Herewith partners:

Southeast Asian Ministers of Education Organization (SEAMEO) Secretariat, a regional intergovernmental organization established in 1965 among governments of Southeast Asian countries to promote regional cooperation in education, science and culture in the region, located in Bangkok, Thailand, represented in this document by its Director, Dr. Ir. Gatot Hari Priowirjanto.

Indonesian Universities:

1. Lambung Mangkurat University, Banjarmasin
2. Universitas Muhammadiyah Prof Dr HAMKA (UHAMKA), Jakarta
3. Sebelas Maret University, Surakarta
4. Sriwijaya University, Palembang
5. Syiah Kuala University, Banda Aceh
6. Pasundan University, Bandung
7. Yogyakarta State University, Yogyakarta
8. University of Muhammadiyah Malang, Malang
9. Indonesia University of Education, Bandung
10. Makasar State University, Makasar
11. Islamic University of Indonesia, Yogyakarta
12. State Polytechnic of Bandung, Bandung

Philippines Universities:

1. Technological Institute of the Philippines
2. Philippine Normal University, Manila

Thailand Universities:

1. Chiang Rai Rajabhat University, Chiang Rai
2. Rambhai Barni Rajabhat University, Chanthaburi
3. Rajabhat Rajanagarindra University, Chachoengsao
4. Thepsatri Rajabhat University, Lopburi
5. Valaya Alongkorn Rajabhat University, Patum Thani
6. Suratthani Rajabhat University, Suratthani

Agree as follows:

1. To collaborate in undertaking programs, projects, and other related activities whenever and wherever feasible opportunities present themselves under the Exchange of Pre-Service Teacher Education Students in Southeast Asia for Practicum Program.
2. To have the student exchange program between Indonesia, Thailand, and Philippines Universities:
 - a. The second batch will be started by sending 2 pre-service teacher education students to institution partners for 1 month (equivalent to 2 credit semester) starting August 2016 to do practicum (teaching experience) in the school networks of hosting universities.
 - b. The pre-service students/university of origin will be responsible for the international transportation (air ticket), meals, and health insurance of the participating students.
 - c. Hosting institution will be responsible for accommodation and transportation service from and to airport.
 - d. The next meeting for evaluation of the second batch will be conducted at Yogyakarta State University, Indonesia or Sebelas Maret University Surakarta, Indonesia in October 2016. The next program of SEA Teacher 2017 will be discussed at the meeting.
 - e. Hosting universities must provide mentor for participating students.
 - f. Agree to explore other collaboration through exchange of student and faculty member in teacher education and other programs.
 - g. The agreement will be implemented in reciprocal way.

[Signature]
GATOT H.

[Signature]
HIZIR SOFYAN

[Signature]
Prof. Dr. F. M. M. M.

[Signature]
NINTHIA LIAK S

[Signature]
GLADYS NIVETRA

[Signature]
DR. YUSEP IKRAMA

[Signature]
Ratu H. L.

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EUGATMAN

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Fikri Rizama

[Signature]
Prof. Dr. Sutanto H.

[Signature]
Rachmad H. B.

[Signature]
RASSER ANAND

[Signature]
MR. POTJANAT KIBPRASERT
SUWATHANI RAJABHAT UNIVERSITY
THAILAND



**MEMORANDUM OF UNDERSTANDING
BETWEEN
ABROAD ALUMNI ASSOCIATION OF SOUTHERN BORDER PROVINCES, THAILAND
AND
UNIVERSITY OF MUHAMMADIYAH PROF. DR. HAMKA, INDONESIA
Number of BA : 0135/2016, bdal. Ptn.TH
Number of UHAMKA : 1687/C.01.08/2016**

In order to promote the mutual interests between the Parties, Abroad Alumni Association of Southern Border Provinces, Thailand and University of Muhammadiyah Prof. DR. HAMKA, Indonesia agree to exercise their best efforts to develop the following forms of cooperation:

- a) Joint research activities and academic programs;
- b) Exchange of information, not limited to exchange of library materials but includes research publications;
- c) Exchange of teaching staff for the development of both institutions;
- d) Exchange of undergraduate and graduate students for study and research;
- e) Exchange of community services, including exchange of social-cultural, science and technology activities;
- f) Invitations of authorized officials to visit and to develop cooperative mechanisms between the parties;
- g) Islamic-related teaching and learning practices;
- h) International seminars, conferences, and workshops; and
- i) Academic Scholarship.

Both parties shall appoint a coordinator from each party for the development and management of joint activities. Both parties understand that all financial arrangements will have to be negotiated and will depend on the availability of funds. Details for the implementation of specific projects will be mutually developed. In the event where both parties formalize the above mentioned academic and research collaborations, the parties have agreed Memorandum of Understanding (MOU) of which the MOU has a binding effect on both parties.

This MOU is made and signed on 20 May 2016 and comes with a stamped and made in 2 (two), each of which has the same legal force.

**ABROAD ALUMNI ASSOCIATION OF
SOUTHERN BORDER PROVINCES,
THAILAND**



H. Sayutee Hayaetahay
President

**UNIVERSITY OF MUHAMMADIYAH
PROF. DR. HAMKA,
INDONESIA**



Prof. Dr. H. Suvatno, M.Pd.
Rector



MEMORANDUM OF UNDERSTANDING

No. : 87 /I.0/A/2014

**THE COUNCIL OF HIGHER EDUCATION OF THE CENTRAL BOARD OF MUHAMMADIYAH
AND THE SOUTHERN BORDER PROVINCES ADMINISTRATIVE CENTER (SBPAC)**

ON

THE ARRANGEMENT OF SCHOLARSHIPS

On this Thursday, eight November, Year Two Thousand and Fourteen in Jakarta, undersigned:

Name : Prof. Dr. H. M. Din Syamsuddin, MA.
Position : *General Chairman of the Executive Central Board of Muhammadiyah*
Address : Jln. Menteng Raya No. 62, Jakarta, Indonesia

in the matter contemplated herein acting for and on behalf of the Muhammadiyah, herein after referred to as **FIRST SIGNATORY**.

Name : Police Colonel Tawee Sodsong
Position : Secretary-General, Southern Border Provinces Administrative Center (SBPAC)
Address : 60 Sukayyang, Sateng, Muang, Yala 90500, Thailand

in the matter contemplated herein acting for and on behalf of the SBPAC, herein after referred to as **SECOND SIGNATORY**.

FIRST SIGNATORY and **SECOND SIGNATORY** decided to self-enhance within a framework of this Memorandum of Understanding on Arrangement of Scholarships through initial conditions and provisions as follows:

Paragraph 1

The objective of this Cooperation

The Objective of this cooperation that is to promote goodwill, friendship and mutual understanding, as well as closer cooperation and development by providing scholarship to Thai Students with recognition of the principles of equality and mutual benefits.

Paragraph 2

Scholarship

- 2.1. Muhammadiyah will provide scholarship (9 semesters) to Thai students from the Southern Border Provinces (SBPs) as follows:
 - 2.1.1. Universitas Muhammadiyah Surakarta will provide 20 scholarships per year in all faculties, except the Faculties of Medicine;
 - 2.1.2. University of Ahmad Dahlan will provide 30 scholarships per year in all faculties, except the Faculty of Pharmacy;
 - 2.1.3. Muhammadiyah University of Yogyakarta will provide 10 scholarships per year in Islamic finance and economics, nursing science, dentistry, international relations, and government study;
 - 2.1.4. Muhammadiyah University of Malang will provide 20 scholarships per year in all faculties, except the Faculties of Medicine; Health Science, and Development of Information and Technology;
 - 2.1.5. University of Muhammadiyah Prof. Dr. HAMKA will provide 30 scholarships per year in all faculties;
 - 2.1.6. Muhammadiyah University of Sumatera Utara will provide 10 scholarships per year in Islamic education, Syariah Business, Indonesian Language, Accounting, and Communications;
 - 2.1.7. Muhammadiyah University of Purwokerto will provide 41 scholarships per year in all faculties;
 - 2.1.8. Muhammadiyah University of Makassar will provide 22 scholarships per year in all faculties, except the Faculties of Medicine;
 - 2.1.9. Muhammadiyah University of Surabaya will provide 10 scholarships per year in Ahwal Aisyahsiyyah, Islamic Education, Indonesian Language and Leterature, Biology, and Management;

- 2.1.10. Muhammadiyah University of Jakarta will provide 25 scholarships per year in the faculty of agriculture, social and politics, law, and Islamic education;
 - 2.1.11. Muhammadiyah University of Jember will provide 30 scholarships per year in the faculty of engineering, law, politics, education, psychology, agriculture and accounting programs;
 - 2.1.12. STIE Muhammadiyah Jakarta will provide 6 scholarships per year in management and accounting programs;
 - 2.1.13. STF Muhammadiyah Tangerang will provide 3 scholarships per year in pharmacy program.
- 2.2. Muhammadiyah will provide Bahasa Indonesia training for Thai students before the academic year begins.
 - 2.3. The scholarships will cover tuition fees only. The students will be responsible for their accomodation either at the Universities' domitories or outside university, monthly allowance, immigration documents as wellas airfares.

Paragraph 3

Selection process

- 3.1. The Southern Border Province Administrative Center (SBPAC) will provide Muhammadiyah with a short list of appropriate number of qualified students based on A-Net and O-Net result.
- 3.2. Muhammadiyah will send representatives respective universities to interview and select Thai students for these scholarships. The Interview will be conducted at the SBPAC in Yala Province. The Foreign Affairs Division of the SBPAC will coordinate closely with the Office of Higher Education of the Central Board of Muhammadiyah, Yogyakarta.

Paragraph 4

Selection process

- 4.1. The SBPAC will finalize the short list as referred in 3.1, and Muhammadiyah representatives will conduct interview and select students as referred in 3.2.
- 4.2. The students will attend Bahasa Indonesia course to be provided by Muhammadiyah from your months before academic year.
- 4.3. This Memorandum of Understanding may be renewed for a further period of five (5) years by mutual agreement six (6) months prior to the date of expiry.

Paragraph 5

Closing

Other matters relating to cooperation under this Memorandum of Understanding will be set out in a working document by mutual consent of FIRST SIGNATORY and SECOND SIGNATORY.

This document will not create legal obligation under the international law.

FIRST SIGNATORY



[Handwritten signature]
Prof. Dr. H. M. Din Syamsuddin, MA.

SECOND SIGNATORY

[Handwritten signature: Pol. col. Tawee Sodsong]

Police Colonel Tawee Sodsong

**AGREEMENT OF ACADEMIC EXCHANGE
BETWEEN
UNIVERSITY OF MUHAMMADIYAH PROF. DR. HAMKA, INDONESIA
AND
TOTTORI UNIVERSITY, JAPAN**

The Rector of University of Muhammadiyah Prof. DR. HAMKA and the President of Tottori University, with the objective of promoting academic exchange and cooperation in the fields of research and education activities between the universities, here agree to the following:

1. Based upon the principles of respect, independence and mutual benefit, both universities will engage in the following activities:
 - (1) Exchange of professors, research scholars and staff;
 - (2) Exchange of undergraduate and graduate students;
 - (3) Exchange of scientific materials, publications and other information of mutual interest;
 - (4) Collaborative activities such as research, lectures, symposia, etc.
2. In order to carry out any of these activities, a detailed plan may be drawn up between the universities. Such a plan shall be the result of negotiation between the universities concerned in each specific case.
3. This Agreement shall impose no financial obligations on either university.
4. This Agreement will apply for a period of five years effective on the date of its signing, but is subject to change, renewal or termination at any time by mutual consent between the universities.
5. This Agreement is made in two identical copies written in English and Japanese with both texts being equally authentic. The parties will sign on each copy and retain a copy for themselves.

Date: 07-10-2013



Suyatno
Rector
University of Muhammadiyah
Prof. DR. HAMKA,
Indonesia

Date: 7th. Oct. 2013




Ryota Teshima
President
Tottori University
Japan

鳥取大学（日本）とムハマディヤ・ハムカ大学（インドネシア）と の学術交流協定書

鳥取大学長とムハマディヤ・ハムカ大学長は、両大学間の教育と研究分野における学術交流及び協力を促進することを目的として、ここに以下のような協定を締結する。

1. 両大学の独自性の尊重と相互利益の原則に立ち、両大学は次の活動を促進する。
 - (1)教職員、研究者の交流
 - (2)学部学生及び大学院生の交流
 - (3)学術資料、出版物及び相互に関心のある情報の交換
 - (4)共同研究、講演、シンポジウム等の協力
2. 上記の交流活動を遂行するために必要な事項は、両大学間の協議を経て取り決める。特別な場合には、その都度個別に当事者間で交渉するものとする。
3. 本協定は双方の大学にいかなる経済的負担を強いるものではない。
4. 本協定の有効期間は、協定締結の日から起算して5年間とする。ただし、いかなる時点においても両大学の合意に基づいて協定内容の変更、協定の更新又は廃棄を行うことができる。
5. この協定書は、日本語及び英語により、双方とも等しい正文2通を作成し、双方がそれぞれ署名の上、各1通ずつ保有する。

2013年10月7日


豊島 良太
鳥取大学 学長
(日本国)

2013年10月7日



スヤトノ
ムハマディヤ・ハムカ大学 学長
(インドネシア)

**MEMORANDUM FOR STUDENT EXCHANGE
BASED ON THE ACADEMIC EXCHANGE
UNIVERSITY OF MUHAMMADIYAH PROF. DR. HAMKA, INDONESIA
AND
TOTTORI UNIVERSITY, JAPAN**

University of Muhammadiyah Prof. DR. HAMKA and Tottori University agree to exchange students within the valid period of the Agreement of academic exchange under the following conditions:

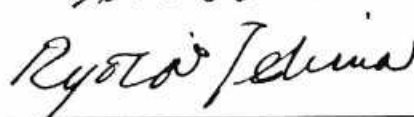
1. The host university will decide what status the students accepted will have.
2. The period of study should not be more than 1 year. Longer stays, with a maximum of another 12 months, must be specifically negotiated and approved between the universities.
3. A maximum of five students will be admitted each year.
4. Each university will nominate exchange students appropriate for the purpose of the academic exchange.
5. The host university will determine the appropriate curriculum considering the specialty and academic record of the exchange student.
6. Both universities will evaluate and accept all or part of the credits earned by the exchange students. However, the credit units assigned to the exchange program will be decided by the home university. Both universities can recognize the outcome of the investigations of the exchange students.
7. The host university will waive entrance fee, tuition fee and examination fee.
8. The host university has no financial obligation for living expenses, accommodation, transportation cost and medical treatment for the exchange students. Exchange students must have health insurance.
9. This Memorandum is made in two identical copies written in English and Japanese with both texts being equally authentic. The parties will sign on each copy and retain a copy for themselves.

Date: 07-10-2013



Suyatno
Rector
University of Muhammadiyah
Prof. DR. HAMKA,
Indonesia

Date: 7th, Oct. 2013



Ryota Teshima
President
Tottori University
Japan

鳥取大学（日本）とムハマディヤ・ハムカ大学（インドネシア）との 学術交流協定に基づく学生の交流に関する覚書

鳥取大学とムハマディヤ・ハムカ大学は、学術交流協定の有効期間中に下記の条件に従い、学生をそれぞれ相手側大学に留学させることができる。

1. 受入身分
受入学生の身分は受入大学が決定するものとする。
2. 受入期間
留学期間は、1年間を超えないものとする。ただし、両大学の協議により、1年間以内の延長は可とする。
3. 受入人数
受入学生数は、毎年5名以内とする。
4. 受入学生の推薦
派遣大学は、交流の目的に適した学生を選考し、受入大学に推薦するものとする。
5. 履修プログラム
履修プログラムは、受入学生の専攻分野及び学業成績を考慮して受入大学が決定する。
6. 単位認定
両大学は、受入学生が取得した単位の全て又は一部を当該学生の正式単位として互換することができる。ただし、単位互換の方法は、当該学生の所属する大学が定めるものとする。また、両大学は受入学生の研究実績の認定を行うことができる。
7. 授業料、入学金及び検定料
受入大学は、受入学生については、検定料、入学金及び授業料を徴収しないものとする。
8. 必要経費
受入大学は、受入学生の生活費、宿舍費、渡航費、医療保険等に関する財政負担は負わないものとする。受入学生は、医療保険に加入することとする。
9. この覚書は、日本語と英語により、双方とも等しい正文2通を作成し、双方がそれぞれ署名の上、各1通ずつ保有する。

2013年10月7日



豊島 良太
鳥取大学 学長
(日本国)

2013年10月7日



スヤトノ
ムハマディヤ・ハムカ大学 学長
(インドネシア)




MEMORANDUM OF UNDERSTANDING
BETWEEN
UNIVERSITAS MUHAMMADIYAH PROF. DR. HAMKA
AND
THE HALAL SCIENCE CENTER
CHULALONGKORN UNIVERSITY

This Memorandum of Understanding is made on 4th July, 2013 between Universitas Muhammadiyah Prof. Dr. Hamka and The Halal Science Center, Chulalongkorn University hereinafter referred as "UHAMKA" and "HSC-CU".

1. UHAMKA and HSC-CU hereby agree to encourage academic cooperation through research and study in furtherance of the advancement of learning as stated below:
 - (a) Joint Development of Halal Pharmaceutical Products, Halal Research, Halal Science and Technology
 - (b) Student Internships and Exchange of Students and Faculty as well as visiting Professors
 - (c) Joint Development of human resources in Halal
2. Both Institutions acknowledge that the visit by the faculty and students from one university to the other shall be subjected to the entry and visa regulation of Indonesia and Thailand and shall comply with the regulation and policies of UHAMKA and Chulalongkorn University
3. Both Institutions agree that all expenses, including research material, international and domestic travel, per diem, honoraria and all other costs, shall be responsibilities of each party and/or the participating scholars or to be determined on a case-by-case basis. However, each party will do utmost to accommodate visiting faculty and students.
4. This MOU will remain in force from the date of signatures for five years and may be amended by written consent of both parties and may be terminated by either party giving 90 days written notice to the other party.
5. This MOU is incorporated into, and will provide the foundation and framework for, projects developed by academic and administrative units from both parties and documented in other subsequent agreements.

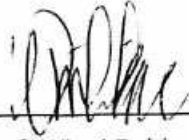
Universitas Muhammadiyah Prof. Dr. HAMKA



Prof. Dr. Suyatno, M.Pd.

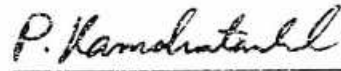
Rector, Universitas Muhammadiyah Prof. Dr. HAMKA

Chulalongkorn University



Assoc. Prof. Winai Dahlan Ph.D.

Founding Director, HSC-CU



Witness

Professor Pirom Karnolratanakul, M.D.

President