

Surat Tugas

No. 268/F.03.03/2026

- 1 Pejabat yang memberi tugas : **Dekan Fakultas Psikologi**
Universitas Muhammadiyah Prof. DR. HAMKA
- 2 Nama yang diberi tugas : **Dra. Lila Pratiwi, Psi., M.Si.**
- 3 Jabatan fungsional : Asisten Ahli
- 4 Status : Dosen Fakultas Psikologi
Universitas Muhammadiyah Prof. DR. HAMKA
- 5 Yang bersangkutan diberi tugas : Mengajar, menguji dan mengisi rubrik penilaian mata kuliah di bawah ini, pada semester genap Tahun Akademik 2025/2026

No	Mata Kuliah	Smt/Kls	SKS	Ruang	Hari	Jam
1	Psikologi Positif & Kes.Mental	6C	4	R.LA402	Rabu	08:00-11:20
2	Psikologi Positif & Kes.Mental	6F	4	R.LA406	Senin	13:00-16:20

Demikian Surat Tugas Mengajar untuk dilaksanakan dengan penuh tanggung jawab sebagai Amanah.

Jakarta, 10 Ramadhan 1447 H
27 Februari 2026 M

Dekan

Subhan El Hafiz, S.Psi., M.Si.

Tembusan Yth :

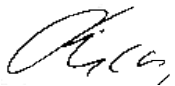
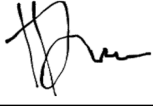
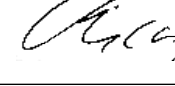
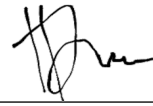
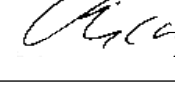
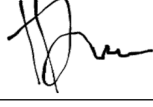
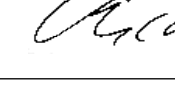
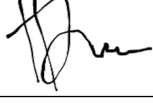
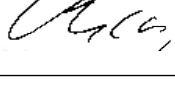
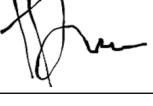
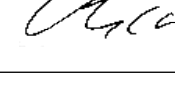
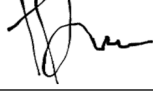
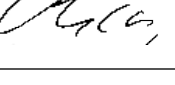
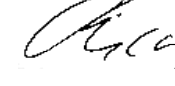
1. Wakil Dekan
 2. Pimpinan Program Studi
 3. KTU dan Kasubag
 4. Arsip
- Fakultas Psikologi UHAMKA



BERITA ACARA PERKULIAHAN DOSEN
Semester : Genap 2025/2026

Fakultas : Psikologi
 Prog. Studi : Psikologi
 Matakuliah : 08015121 - Psikologi Positif & Kes.Mental
 Kelas : 6C
 Dosen : D150936 - LILA PRATIWI, S.Psi., M.Si.

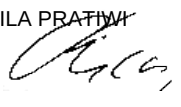
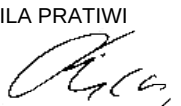
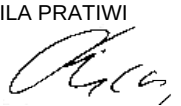
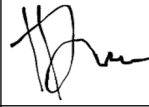
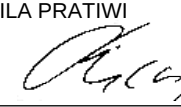
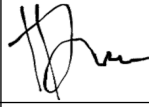
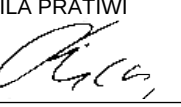
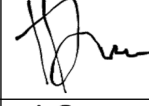
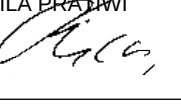
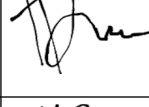
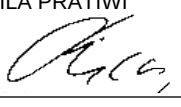
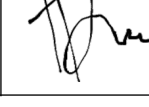
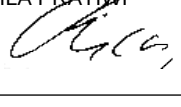
Jadwal Kuliah : R.LA402 Rabu 08:00-11:20

TATAP MUKA KE	HARI / TANGGAL	POKOK BAHASAN	JML MHS HADIR	PARAF	
				KET. KELAS	DOSEN
1	Rabu 4 Mar 2026	Pengantar Psikologi Positif.	33		LILA PRATIWI 
2	Rabu 11 Mar 2026	definisi kesmen positif	40		LILA PRATIWI 
3	Rabu 8 Apr 2026	Tugas pengganti (analisis jurnal).	40		LILA PRATIWI 
4	Rabu 15 Apr 2026	Virtue dan kekuatan karakter	29		LILA PRATIWI 
5	Rabu 29 Apr 2026	Pemetaan Kekuatan Karakter.	36		LILA PRATIWI 
6	Rabu 13 Mei 2026	Teori Coaching.	39		LILA PRATIWI 
7	Rabu 20 Mei 2026	Identifikasi pengembangan karakter berdasarkan EMPATH	24		LILA PRATIWI 
8	Rabu 22 Apr 2026	Seminar Kesmen	40		LILA PRATIWI 

BERITA ACARA PERKULIAHAN DOSEN
Semester : Genap 2025/2026

Fakultas : Psikologi
Prog. Studi : Psikologi
Matakuliah : 08015121 - Psikologi Positif & Kes.Mental
Kelas : 6C
Dosen : D150936 - LILA PRATIWI, S.Psi., M.Si.

Jadwal Kuliah : R.LA402 Rabu 08:00-11:20

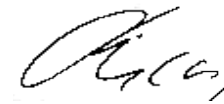
TATAP MUKA KE	HARI / TANGGAL	POKOK BAHASAN	JML MHS HADIR	PARAF	
				KET. KELAS	DOSEN
9	Rabu 6 Mei 2026	(pre-test)	40		LILA PRATIWI 
10	Rabu 3 Jun 2026	Presentasi program virtue.	35		LILA PRATIWI 
11	Rabu 10 Jun 2026	Turlap pertama.	40		LILA PRATIWI 
12	Rabu 17 Jun 2026	Presentasi progress.	22		LILA PRATIWI 
13	Rabu 27 Mei 2026	PERMA / HERO	40		LILA PRATIWI 
14	Jumat 19 Jun 2026	Penulisan Laporan	40		LILA PRATIWI 
15	Rabu 24 Jun 2026	UKBK	40		LILA PRATIWI 
16	Rabu 1 Jul 2026	UKBK 2	40		LILA PRATIWI 

Catatan :

1. Dalam setiap pertemuan, kolom paraf harus diparaf oleh dosen dan ketua kelas.
2. Kolom pokok bahasan diisi sesuai dengan SAP.
3. Setelah selesai perkuliahan, berita acara ini agar diserahkan kepada sekretariat Fakultas masing-masing.

Jakarta, 15 Agu 2026

Dosen ybs



LILA PRATIWI, S.Psi., M.Si.

Fakultas : Psikologi
 Prog. Studi : Psikologi
 Semester : Genap 2025/2026

DATA KEHADIRAN MAHASISWA

Matakuliah : 08015121 - Psikologi Positif & Kes.Mental
Kelas : 6C
Dosen : LILA PRATIWI, S.Psi., M.Si.

Keterangan : $X \Rightarrow$ Tidak Hadir

[illegible]

Fakultas : Psikologi
Prog. Studi : Psikologi
Semester : Genap 2025/2026

DATA KEHADIRAN MAHASISWA

Matakuliah : 08015121 - Psikologi Positif & Kes.Mental
Kelas : 6C
Dosen : LILA PRATIWI, S.Psi., M.Si.

Keterangan : X => Tidak Hadir

NO	N I M	N A M A	JUMLAH PERTEMUAN : 16															TOT HADIR	% HADIR	
			4 Mar 2026	11 Mar 2026	8 Apr 2026	15 Apr 2026	29 Apr 2026	13 Mei 2026	20 Mei 2026	22 Apr 2026	6 Mei 2026	3 Jun 2026	10 Jun 2026	17 Jun 2026	27 Mei 2026	19 Jun 2026	24 Jun 2026			1 Jul 2026
22	2308015153	ADLINA SALSABILAH	V	V	V	X	V	V	X	V	V	V	V	X	V	V	V	V	16	81
23	2308015169	ZASKIA MAHARANI IRAWAN	V	V	V	V	X	V	X	V	V	V	V	V	V	V	V	V	16	88
24	2308015173	ANDI TRI SUBHAN	V	V	V	X	V	V	X	V	V	V	V	V	V	V	V	V	16	88
25	2308015177	TSAMARAH ABIDAH	V	V	V	X	V	V	V	V	V	V	V	V	V	V	V	V	16	94
26	2308015188	MARDIATUL ZAHRA	X	V	V	V	V	V	V	V	V	V	V	V	V	V	V	V	16	94
27	2308015189	AGHYSTIA JASMINE NAYLA	V	V	V	V	V	V	V	V	V	V	V	V	V	V	V	V	16	100
28	2308015218	NAJMI JANANI	V	V	V	V	V	V	X	V	V	X	V	X	V	V	V	V	16	81
29	2308015224	NIHLA FILZA HALIZA	V	V	V	V	X	V	X	V	V	V	V	V	V	V	V	V	16	88
30	2308015231	NIDA KHAFIA RAMADHANI	V	V	V	V	V	V	V	V	V	V	V	X	V	V	V	V	16	94
31	2308015232	RINI SUHARNI	V	V	V	V	V	V	X	V	V	V	V	V	V	V	V	V	16	94
32	2308015237	KALKA SAYYIDINA	X	V	V	V	V	V	X	V	V	V	V	X	V	V	V	V	16	81
33	2308015240	RISMA NUR HIDAYAH	V	V	V	X	V	V	V	V	V	V	V	X	V	V	V	V	16	88
34	2308015248	TASYA ANIQA YAMANDA	V	V	V	V	V	V	V	V	V	V	V	X	V	V	V	V	16	94
35	2308015256	KEELIN HADIST	V	V	V	V	V	V	V	V	V	V	V	V	V	V	V	V	16	100
36	2308015260	SITI AZZAHRA	V	V	V	X	V	V	V	V	V	V	V	X	V	V	V	V	16	88
37	2308015263	KHALISA NOOR FATIHA SHASI	V	V	V	V	V	V	V	V	V	V	V	V	V	V	V	V	16	100
38	2308015264	NADIA TALITHA FELICIA	X	V	V	V	V	V	V	V	V	V	V	X	V	V	V	V	16	88
39	2308015271	NIDA ROSYIDAH	V	V	V	V	V	V	X	V	V	V	V	V	V	V	V	V	16	94
40	2308015284	ALYA EKA NURSAYUTI	X	V	V	V	V	V	X	V	V	V	V	X	V	V	V	V	16	81
Jumlah hadir :			33	40	40	29	36	39	24	40	40	35	40	22	40	40	40	40		

DAFTAR PENYERAHAN NILAI AKHIR

Fakultas : Psikologi
 Prog. Studi : Psikologi
 Mata Kuliah : Psikologi Positif & Kes.Mental
 Kelas : 6C

Thn Akademik : 2025/2026
 Semester : Genap
 Dosen : LILA PRATIWI, S.Psi., M.Si.

NO	N I M	NAMA MAHASISWA	N.AKTIF (0%)	N.TUGAS (0%)	N.UTS (0%)	N.UAS (100%)	N.UKM	RATA	N HURUF
1	2008015154	FIQRI AKBAR AL-AHSANI				68		68	B
2	2308015005	BERLIANA GEMA RAMADHAN				85		85	A
3	2308015013	IRFAN MAULANA GANDI				86		86	A
4	2308015016	ZALVAGINA				82		82	A
5	2308015019	TAZKIYAH AULIA RAHMADHANI				80		80	A
6	2308015021	NAJWA SHAF A NURBAITI				82		82	A
7	2308015032	ANANTA CAYLA PERMATA HASM				80		80	A
8	2308015034	ZAHRA MULYA PUTRI				80		80	A
9	2308015037	ANNISA AZALIA PUTRI				82		82	A
10	2308015082	SITI NIHAYATUL FITRIAH				78		78	B
11	2308015083	DESYARANI ANANDITA				85		85	A
12	2308015087	SITI MUDRIKAH AMALIA				80		80	A
13	2308015089	KARTIKA RUSDIANA SURYANINGT				80		80	A
14	2308015091	LEXA INDIRA ADISTY				78		78	B
15	2308015096	SONIA AQILAH INDRIANI				80		80	A
16	2308015099	BUNGA ERLY AUDINI				80		80	A
17	2308015112	MUHAMMAD RIFQI PRAYOGI				82		82	A
18	2308015124	MUHAMMAD DZAKI AKBAR				78		78	B
19	2308015131	AZZAHRA NABILA PUTRI				80		80	A
20	2308015133	SALWA NUR AZIZAH				80		80	A
21	2308015137	FIRSTYA RIZKY AUDINA				80		80	A
22	2308015153	ADLINA SALSABILAH				80		80	A
23	2308015169	ZASKIA MAHARANI IRAWAN				78		78	B
24	2308015173	ANDI TRI SUBHAN				80		80	A
25	2308015177	TSAMARAH ABIDAH				85		85	A
26	2308015188	MARDIATUL ZAHRA				85		85	A
27	2308015189	AGHYSTIA JASMINE NAYLA				70		70	B
28	2308015218	NAJMI JANANI				82		82	A
29	2308015224	NIHLA FILZA HALIZA				78		78	B
30	2308015231	NIDA KHAFIA RAMADHANI				78		78	B
31	2308015232	RINI SUHARNI				82		82	A

DAFTAR PENYERAHAN NILAI AKHIR

Fakultas : Psikologi
 Prog. Studi : Psikologi
 Mata Kuliah : Psikologi Positif & Kes.Mental
 Kelas : 6C

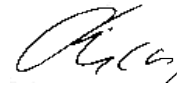
Thn Akademik : 2025/2026
 Semester : Genap
 Dosen : LILA PRATIWI, S.Psi., M.Si.

NO	N I M	NAMA MAHASISWA	N.AKTIF (0%)	N.TUGAS (0%)	N.UTS (0%)	N.UAS (100%)	N.UKM	RATA	N HURUF
32	2308015237	KALKA SAYYIDINA				78		78	B
33	2308015240	RISMA NUR HIDAYAH				80		80	A
34	2308015248	TASYA ANIQA YAMANDA				85		85	A
35	2308015256	KEELIN HADIST				80		80	A
36	2308015260	SITI AZZAHRA				78		78	B
37	2308015263	KHALISA NOOR FATIHA SHASIE				75		75	B
38	2308015264	NADIA TALITHA FELICIA				80		80	A
39	2308015271	NIDA ROSYIDAH				82		82	A
40	2308015284	ALYA EKA NURSAYUTI				80		80	A

Nilai Rata2	Nilai Huruf
80 - 100	A
68 - 79.99	B
56 - 67.99	C
45 - 55.99	D
0 - 44.99	E

Tgl Cetak 15 Agu 2026

Ttd



LILA PRATIWI, S.Psi., M.Si.